

You may well appreciate, space is limited and we need sufficient time to publish your valuable work with due care. We have therefore set some **specifications, deadlines and guidance for the authors**. They are as follow:

- The length of the article/ poems restricted to a maximum of **3000 words or x4 A4 size pages**.
- The number and size of the adjoining photographs (usually not more than 5 images) need to be adjusted so that the whole submission does not exceed 4 pages.
- A '**Word documents**' for English texts and **JPEG** for the images would be the preferred format.
- Because of lack of secretarial support, hand-written or scanned or photographed pages will not be accepted. If you have difficulty typing or scanning please get in touch with editorial board and they will try their best to help. For articles in Bengali script, an electronic submission will be highly appreciated, if not possible, please submit it well in advance to allow enough time to type it in Bengali.
- If you have any events or art work you think it is worth exploring please do not hesitate to send to them and the editorial board will decide if it can be included.
- Obituaries who have passed away with a photograph with the name of the reunion member will be highly appreciated.
- Please send your articles to **anyone of the Editorial Team** or email to: adrija65@yahoo.com

The deadline for submission for Panchadeep is 10th of July 2016. Articles in English need to be submitted by 17th of July.

Please donot hesitate to contact us by this email if you have any further query's.

Thanking you,

Editorial Board